

NATIONAL PROCESSED RASPBERRY COUNCIL
CERTIFICATION
LOBBYING PROHIBITION
AND
CODE OF ETHICS AND CONFLICT OF INTEREST POLICY

I certify that I have read and will comply with the prohibitions on lobbying as set forth in section 515(D) of the Commodity Promotion, Research and Information Act of 1996 (1996 Act), section 1208.48 (b) of the Processed Raspberry Promotion, Research and Information Order (Order) and the Guidelines for AMS Oversight of Research and Promotion Programs and acknowledge that no assessment funds shall in any manner be used for the purpose of influencing legislation, government policy, or action, except for making recommendations to the Secretary of Agriculture as specified in the 1996 Act and Order.

Further, I certify that I have read and will comply with the Council's Code of Ethics and Conflict of Interest Policy as set forth on the reverse side of this certification. I understand that as a member and staff of the National Processed Raspberry Council, (Council), I am prohibited from: (1) using confidential information acquired by virtue of Council activities; (2) receiving anything of value from anyone who is doing or seeking to do business with the Council where it could be inferred that the item was intended to influence me in an official action as a Council member appointed by the Secretary of Agriculture; and (3) giving preferential treatment to any private organization or individual.

NAME: _____
(Please Print)
SIGNATURE: _____
DATE: _____

Code of Ethics

Members and staff shall not:

1. Using board time, facilities, equipment, or supplies for private purposes.
2. Using confidential information acquired by virtue of board activities.
3. Receiving or accepting money or any other consideration from anyone or any organization other than the board—not including salary derived from one's primary employment—for the performance of duties as a board member, unless approved by AMS.
4. Receiving or accepting anything of value from anyone who is doing or seeking to do business with the board concerned under circumstances from which it reasonably could be inferred that the item was intended to influence the officer in an official action as an officer of the government.
5. Making unauthorized commitments or promises of any kind purporting to bind the board or Committee.
6. Giving preferential treatment to any private organization or individual.
7. Engaging in outside employment or activities, including seeking or negotiating for employment, that conflict with board duties and responsibilities. For staff, no such outside employment or activities are permitted; for board members, such employment or activities would be permitted provided board members recuse themselves from any conflicting board duties and responsibilities, including votes.

Conflict of Interest Policy

Members, alternates, and staff must act at all times in the best interests of the Council and not for personal or third-party gain or financial enrichment. When encountering potential conflicts of interest, Council members and alternates are required to identify the potential conflict and, if directed, remove themselves from all discussion and voting on the matter.

Specifically, members of the Council will:

- Avoid placing (and avoid the appearance of placing) one's own self-interest or any third-party interest above that of Council.
- Not abuse their Council membership by improperly using their Council membership or staff, services, equipment, materials, resources, or property for personal or third-party gain or pleasure, and shall not represent to third parties that their authority as a Council member or alternate extends any further than that which it actually extends.
- Not engage in or facilitate any discriminatory or harassing behavior directed toward Council staff, members, officers, meeting attendees, exhibitors, advertisers, sponsors, suppliers, contractors, or others in the context of activities relating to the Council.
- Not solicit or accept gifts, gratuities, free trips, honoraria, personal property, or any other item of value from any person or entity as a direct or indirect inducement to provide special treatment to such donor related to Council business.
- Not provide goods or services to the Council as a paid vendor without full disclosure to, and advance approval by, the Council and USDA, and pursuant to any related procedures adopted by the Council.

- 1) as included in Guidelines for AMS Oversight of Commodity Research and Promotion Programs
- 2) as included in National Processed Raspberry Council Policies and Procedures Manual as amended